



March 26, 2021

To the Class of 2021 and their Parents/Guardians:

Congratulations!

We are excited to celebrate graduation with you on Thursday, June 3. With all the excitement and trepidation surrounding this event, we want to help you plan ahead for a positive experience. The intent of this letter is to ensure you have the necessary information to be well prepared for the last months of school.

If you have not already done so, please contact Jostens for your cap and gown. There are two ways to order: Online at [Jostens.com](http://Jostens.com) or call 1-800-567-8367.

**Important dates to be aware of:**

- **March 23:** Community scholarship applications are available - Due date: April 14.
- **May 24-25:** Counselors will be in the 12th grade English classes to discuss next steps as it relates to finalizing college applications with transcript requests through their Naviance account, graduation ceremony preparation, and final senior surveys.
- **June 2 (Wednesday):** Graduation Practice 8:00 am to 11:00 am
- **June 3 (Thursday):** Graduation Practice 8:00 am to 10:30 am
- **June 3:** Graduation Ceremony - 5 pm on the North 40 Fields next to Treasure Mountain Junior High School.

Graduation is a time to celebrate. It is the beginning of a new chapter in the book of life, so we ask that each of you treat this event with the dignity and happiness associated with the completion of a journey well worth celebrating.

Seniors, thank you for the fine example you have set and for all of your hard work. Thank you for building our school with your academic, moral, and athletic strengths.

Best wishes as you move forward through life -- come and visit us often and share with us your accomplishments.

Roger Arbabi  
Principal

# Important Information for Graduates

## **COMMUNITY SCHOLARSHIPS:**

**Community scholarship applications** became available on Tuesday, March 23 and are due Wednesday, April 14. We will celebrate the scholarship recipients in a virtual scholarship awards celebration which will be made available to students and families at the end of the school year.

- Students will be notified if they have received a community scholarship prior to the virtual awards celebration. Not all applicants will receive a scholarship due to limited funding.
- More information can be found on the PCHS scholarship website, including the application and list of available scholarships. If you have questions about scholarships, please contact Pepper Elliot in the Counseling Office.

## **GRADUATION RECOGNITIONS:**

**Seal of Biliteracy for the State of Utah:** The Seal of Biliteracy is an award issued by the Utah State Board of Education and Park City High School to recognize a student who has demonstrated proficiency in English and one or more other World Languages in reading, writing, listening and speaking. The Seal becomes part of the graduate's official transcript, and certifies to future employers, colleges, and universities that the graduate is prepared for the global workplace.

To qualify, students must provide evidence of proficiency through approved assessments, such as:

1. English: WIDA ACCESS, ACT, or AP
2. Other languages: AAPPL, AP, or WorldSpeak

For a full list of qualifying assessments, see the [Seal of Biliteracy application](#). **Applications are due to the Park City High School Registrar by May 14** of the student's Senior year. Students should not submit this application until they have taken the requisite assessments and can self-report their scores\*.

\*AP Exception for Seniors: AP scores are released over the summer, therefore, Seniors waiting for their AP scores should submit their application by the May 14 deadline. Transcripts will be updated appropriately upon score verification in August.

**CTE Pathway Completer:** Pathways assist students in exploring potential career areas and help make the selection of high school elective courses more meaningful. Requirements for earning a Career Pathway certificate and graduation cord include the following:

1. Completion of specific course requirements (3.0 credits) within a CTE pathway.
2. Receive a grade of "C" or higher in each qualifying CTE course.
3. Completed application verifying these requirements have been met.

To learn more about the different pathways and access the application, click [here](#).

## **GRADUATION CORDS**

- Honor cords (students achieving a cumulative GPA of 3.5 or higher) will be distributed during the cap and gown distribution and can also be kept by the students.
- All other approved, official cords, sashes, or recognitions will be distributed for the graduation ceremony only and **need to be returned to the appropriate advisor.**

## **Frequently Asked Questions:**

### **WHEN WILL I RECEIVE MY CAP & GOWN?**

- Seniors will check out of school and turn their laptops in at the end of May.
- Caps and gowns will be distributed to seniors that have met graduation requirements. A distribution schedule will be sent as the date gets closer.
- Seniors will be receiving a “keeper” gown that they will not need to return, which allows for families to celebrate at home and take pictures on their own. Please do not decorate the top of your cap.

### **WHEN DO WE PRACTICE FOR GRADUATION?**

Please reserve the following times and dates for graduation practice:

- June 2 (Wednesday) from 8:00 a.m. to 11:00 a.m.
- June 3 (Thursday) from 8:00 a.m. to 10:30 a.m.

Attendance and cooperative participation at both practices are required if you wish to participate in the graduation ceremony. Those students who miss either of the practices will have to sit with the audience members and not with the class. Those who are late or have not finished their credits prior to Tuesday, June 1, will be placed at the end of the alphabet.

### **WHAT TIME IS GRADUATION?**

- Graduation is Thursday, June 3rd and will begin promptly at 5:00 p.m.
- No tickets will be required but please limit attendees to 8 guests per graduate.

### **WHERE WILL GRADUATION BE HELD?**

- Graduation is scheduled to take place on the North 40 fields next to Treasure Mountain Junior High. By holding the event at this location we can spread apart parties and not limit attendance.
- If we have inclement weather, the ceremony will be moved to the Eccles Center.

### **WHAT IS THE PROCEDURE IF THE CEREMONY IS MOVED INSIDE?**

- A decision to move the ceremony will not be made until the day of graduation.
- At this time we do not know allowable capacity for inside seating.
- The ceremony will also be live streamed for those unable to attend.

### **HOW LONG DOES THE CEREMONY LAST?**

- It is always our goal to make graduation a simple, but dignified event that lasts around two hours. The overall time depends on the length of the speeches and the number of graduates.

### **WHAT DO I WEAR FOR GRADUATION?**

- Best dress should be worn, no jeans.

- Footwear should be appropriate for walking in a grassy field. Heels are not recommended.
- No pins, corsages, or leis will be worn during the graduation ceremony.
- **Cell phones must be left with family or friends during the ceremony. If brought, they will be held until the ceremony is over.**

#### **WHAT TYPE OF SEATING IS AVAILABLE AT GRADUATION?**

- Seating is on a first come first served basis and will be picnic style on the North 40 lawn.
- Please bring low back chairs or blankets. Reserved handicap spaces will be available for those that need wheelchair access or need use of taller chairs.
- The graduation field will open at 4 p.m.

#### **HOW DO I GET PICTURES OF THE EVENT?**

- Parents are welcome to photograph any aspect of graduation.
- A professional photographer will be taking pictures of each graduate after they receive their diploma cover.
- Information for purchasing your photo will be enclosed with the diploma and posted on the PCHS web page.
- This year we will also provide photo opportunities for graduates on Dozier Field two days prior to graduation.

#### **WHAT WOULD STOP ME FROM BEING PART OF THE GRADUATION CEREMONY?**

- Not completing the minimum credit requirements for graduation. Check with your counselor if you are concerned that you will not meet this requirement.
- Any student who owes a fee must resolve this matter prior to graduation. If a student does not take the appropriate steps, they may be subject to removal from the ceremony.
- Failure to abide by the rules and policies of PCHS during graduation practices.

#### **WHAT OPTIONS ARE AVAILABLE TO ME IF I DON'T GRADUATE?**

Contact your school counselor at PCHS. You may wish to complete the Park City High School diploma program this summer. An adult high school diploma is also available.

#### **HOW DO I GET MY DIPLOMA?**

Diplomas will be given to students after the ceremony. PCHS counselors will be in front of Treasure Mountain Junior High to distribute diplomas.

#### **HOW DO I GET MY TRANSCRIPT?**

- Final transcripts will be ready June 7. For more information on requesting transcripts, see the Transcripts page on the PCHS website.
- The high school can accommodate transcript requests through June 10. After that time, graduated student records are moved to the district office and you will need to contact them for official mailed transcripts via phone at 435-645-5600 or in person.

#### **IF I HAVE ADDITIONAL QUESTIONS WHERE CAN I GET INFORMATION?**

Please feel free to contact Park City High School at (435) 645-5650.